

Student Name: _____ Grade: _____



COPPELL INDEPENDENT SCHOOL DISTRICT

Note: This form consents for your child to be contacted via section leaders and staff in the GroupMe app, not text. The staff DOES NOT TEXT STUDENTS. If you DO NOT CONSENT, your child will be removed from their section GroupMe/

Text Messaging - Coppell ISD Parental Consent Form

Coppell ISD understands there are some scenarios when students involved in extracurricular or other school-related activities or events may need to receive text messages from CISD teachers or other staff for the purpose of quick and timely communication. Therefore, permission is requested for the CISD staff member/s listed on this form to use text messaging as a communication tool for information that must be communicated to participating students quickly. **Communication with students through the use of text messaging is permitted only by staff members who have extracurricular school responsibilities and the students participating in the extracurricular activity in which the district employee is responsible.**

Name of CISD Teacher(s)/Staff Requesting to Text Student: Coppell Band Staff and Leadership Team via GroupMe ONLY

Extracurricular Activity or Event: Band / Percussion / Color Guard

Student Name: _____

Parent/Guardian Name(s): _____

I give permission for the above listed Coppell staff member/s to use text messaging to send quick communication regarding extracurricular or other school-related information to the following student and Parent/Guardian numbers. I understand and agree that Coppell ISD will not pay for any costs to students or Parents/Guardians associated with the sending or reception of messages to or from the district.

I have read the CISD Staff and Student Text Messaging Rules as outlined on page 2 of this form.

Student Cell Number/s: _____

Parent/Guardian Cell Number/s: _____

Parent/Guardian Signature Date:

CISD Staff Signature Date:

I do not give permission for text messaging.

Parent/Guardian Signature Date:

PLEASE NOTE: As would be the case with any texting, standard rates for texting would apply to any texts sent by district employees and would be the responsibility of the students and families. If you or your student's texting plans are limited in any way, consider carefully whether receiving additional texts is appropriate for your student.



COPPELL INDEPENDENT SCHOOL DISTRICT

CISD Staff and Student Text Messaging Rules

- Prior to the first communication in a school year, the parent must grant written permission, as outlined above, for each staff member the parent will allow to communicate via text message with his/her child.
- The CISD staff member texting a student must sign his or her name at the end of the message (i.e. Coach Smith, Mrs. Smith or Mr. Smith)
- A parent must agree that he/she can be copied on all text messages.
- These text messages will:
 - Be professional and appropriate;
 - Be limited to matter within the scope of the employee's professional responsibilities;
 - Include the parent in all communication to the students except in the case of a health or safety emergency involving the student. **(Change in practice times or pick-up or drop-off times is not a health or safety emergency);** and
 - Be limited to the hours of 6 a.m. – 9 p.m., unless addressing a matter of immediate concern.
- All consent forms must be kept at the campus for future reference.
- Text messages and responses may be subject to Texas Open Records laws and may be disclosed to the public upon request.
- These rules do not apply to the extent an employee has a social or family relationship with a student who is texted for a personal reason not associated with a school-related extracurricular or other activity.

The district's "Responsible Use for Technology Resources" and "Social Media Guidelines" policies as outlined in the Coppell ISD [Employee Handbook](#) would apply to these text messages. This includes the following about texting with students:

"It is inappropriate to discuss with a student a matter that does not pertain to school related activities. Appropriate discussions would include the student's homework, class activity, school sport or club, or other school sponsored activity. [Text message] communications with students are to be sent simultaneously to multiple recipients, not to just one student."